

## **Notice of Public Exam for the admission to the 33° Cycle Doctoral Research Programme with administrative seat at the *Università del Salento***

**This translation cannot be used for legal purposes and is only meant to provide information in English on the call for applications**

**The application must be completed online and sent by 31/07/2017**

**The payment for participating in the application process, set at € 23.00, must be paid by 01/08/2017.**

### **Article 1 – Implementation**

The call for applications for the three-year Doctoral Research Programme with administrative seat at the Università del Salento is now open. The detailed description of the programme is attached to this notice and is to be considered a part of it. The curricula for the three-year Doctoral Research Programme to be included in the call for application are the following:

- Diritto dei beni privati, pubblici e comuni. Tradizione e innovazione nei modelli di appartenenza e fruizione (Law of private, public and common goods. Tradition and innovation in the models of belonging and fruition, see attachment A);
- Economia, management e metodi quantitativi (Economics, management and quantitative methods, see attachment B);
- Filosofia: forme e storia dei saperi filosofici (Philosophy: forms and history of philosophical knowledge, see attachment C);
- Fisica e Nanoscienze (Physics and Nanosciences, see attachment D);
- Human and Social Sciences (see attachment E);
- Ingegneria dei Materiali, delle Strutture e Nanotecnologie (Material, Structure and nanotechnology engineering, see attachment F);
- Ingegneria dei Sistemi complessi (Engineering of complex systems, see attachment G);
- Lingue, Letterature e culture moderne e classiche (Modern and Classical languages, literature and culture, see attachment H);
- Matematica e Informatica (Mathematics and IT, see attachment I);
- **Nanotecnologia (Nanotechnologies, see attachment L);**
- Scienze e Tecnologie biologiche ed ambientali (Biological and environmental sciences and technologies, see attachment M);

According to the MIUR decree 45/2013 only the doctoral degree programmes which have been accredited by the Ministry, in agreement with ANVUR, will be activated.

If one of the courses instituted does not obtain accreditation, admission tests will not be conducted or, if already done, the acts will not proceed to be approved and no grants will be awarded.

The winners of the competitions will therefore be able to register only as a result of the successful accreditation / re-accreditation of the course.

### **Article 2 - Admission Requirements**

Admission to the selection procedure for the Doctoral Research Programme mentioned in Art. 1 is open to all the citizens, without age or citizenship limitations, who enjoy civil and political rights in their state of residence or origin and that, within the expiry date of this public notice, as specified in the following paragraph, hold a degree awarded in accordance with Law n. 341/90, a diploma or degree obtained in accordance with Ministerial Decree n. 509/99 or a bachelor's degree awarded in

accordance with Decree 270/04, or an equivalent foreign degree recognized as equivalent on the basis of international agreements or approved in advance by the Academic Board, for the purpose of the admission to the doctoral programme, and on the basis of national legislation. It is possible to apply for more than one curriculum (see article 1 for a list of the curricula). Eligible candidates also include those who will be awarded one of the aforementioned degrees by October 31<sup>st</sup>, 2017. Once they get their degrees, candidates must timely submit all the required information (name of institution by which the degree was issued, date of issue, typology of degree, result) either by means of a self-certification (in the case of EU candidates) or a certificate (as for candidates outside the EU) accompanied by the copy of a valid ID document to both the following email addresses [amministrazione.centrale@cert-unile.it](mailto:amministrazione.centrale@cert-unile.it) and in carbon copy (cc) to [master.dottorati@unisalento.it](mailto:master.dottorati@unisalento.it)

Candidates who expect to get their degree by 31<sup>st</sup> October 2017 are admitted conditionally to the selection process. The same, even though the winners of the selection, will cease to be eligible for entry to the Course if they fail to qualify for access by 31/10/2017.

Detailed information on the individual doctoral programmes – included in the appendix to the public notice of admission – may specify the precise degrees required for admission to the selection procedure.

This information specifies the places available on the courses, including any places with specific research questions (with grants for specified research), funded under certain Programmes / Projects or agreements with external bodies which foresee mandatory research on a precise topic which has already been specified in the public notice.

Places with specific research questions, for the purposes of this announcement, are those places, specified in the detailed information, which, by their nature, cannot be assigned purely and simply on the basis of general merit of the selection procedure but require further specific evaluation beyond that of the general assessment.

A candidate who wishes to apply to more courses must submit individual and autonomous applications and payments to participate in each separate selection process.

Candidates can participate in the selection procedure for the allocation of places with specific research questions for each subject area. This option, specifying the chosen research area and general field of study, must be clearly indicated on the online application. Candidates who chose to apply for a place with a grant and specific research questions automatically express a preference for the chosen place.

Candidates who do not apply for places with a grant and specific research questions take part in the selection for a general research place with or without a grant as specified in the attachment. They are not considered for specific research places.

The choices expressed by the candidate are irreversible.

A successful application for a research place on a specific question automatically implies its acceptance.

Candidates who wish to apply for places with a grant and specific research question, will have to carry out research on the topic if the grant is assigned, respecting the terms of the agreement with external funding bodies

The specific skills or experience in the field which must be self-certified in the application form and will be evaluated by the judging committee during the interview.

This competition notice also provides for the PhD Programme in Engineering of complex systems, and the possibility of competing for no. 2 places covered by apprenticeship contracts with ASEPA Energy S.R.L pursuant to art. 3, paragraph 5 of the Convention Schedule attached to the DM 18 October 2015.

The two professional figures who will take up the apprenticeship at ASEPA Energy S.R.L. will be selected, from among those who will apply for participation in the selection, in collaboration with the company concerned.

### **Article 3 – Application Procedure**

Applications for the selection procedure must be made by 13:00 (local Italian time) on **31/07/2017**. The compilation of the application shall be made, under penalty of exclusion, exclusively online, by using the appropriate procedure made available at: <https://studenti.unisalento.it>

To access the procedure, you must:

- a) Log on to the website <https://studenti.unisalento.it>
- b) If the candidate has not already registered, complete the registration process, clicking on REGISTRAZIONE dell' AREA RISERVATA, or access using your credentials
- c) Go to the portal (authentication - LOGIN) on the banner “Accedi al Portale degli studenti” and click on CONCORSI/IMMATRICOLAZIONI – TEST DI AMMISSIONE – ISCRIZIONE CONCORSO.

Choose the Doctorate programme in which you are interested and, after carefully reading this notice and the attachments, provide the required information and complete the on-line application form, entering all the required data. The procedure described in this paragraph **is necessary** to be admitted to the selection procedure.

- d) Proceed to print: “distinta di pagamento” € 23,00, mandatory fee for participation in the selection procedure.
- e) Pay € 23,00 as application fee by **01/08/2017**.

This can be paid, one day after printing, at the designated counters or immediately by credit card. The receipt of payment does not need to be submitted in paper form.

Complete the online application form and attach all required documents in pdf, jpeg or tiff formats (the application must be completed and submitted **online by 13.00 (local Italian time) 31/07/2017**).

The computerized procedure for submitting the application for participation in the competition will be available at the <https://studenti.unisalento.it> website from **14:00 (local Italian time)** on 12 July 2017.

### **APPLICATION PROCEDURE**

In order to permit uniformity in the management of files to be attached to the electronic application for participation in the competition and to avoid the dispersion of documents in

their transfer from the platform, it is necessary to follow in detail and to strictly observe the following indications:

- files required by the online procedure must be in pdf, jpg or tiff formats. These files should be included in the reference section and must be saved with the following name:
- identity card: CI\_candidate name (e.g. CI\_BIANCHI)
- curriculum vitae: candidate CVs (e.g. CV\_BIANCHI)
- self-certification exams: ESAMI\_candidate name (e.g. ESAMI\_BIANCHI)
- other qualifications: TITLE\_1\_nominative candidate; TITLE\_2candidate name; TITLE\_3\_candidate name; etc;
- research project (for all courses except for the Mathematics course not foreseen): PROJECT\_candidate name;
- Cotutor (for the PhD Programme in Philosophy: Forms and History of Philosophical Knowledge where this is expressly required): cotutor\_candidate (e.g. COTUTOR\_BIANCHI)

The above instructions will also make it easier to modify / replace the documents enclosed with the online application if there is a need to supplement / modify the application before the deadline expires.

The integration / modification can be done only in paper form according to the modalities detailed and detailed in the following art. 5 of this notice.

The Administration assumes no responsibility if the candidate proceeds to the transmission of the documents without using the above-mentioned instructions in relation to the naming of the attached file names.

### **COMPLETION OF THE ON-LINE REGISTRATION PROCEDURE**

The online enrollment procedure, to be completed, by exclusion, no later than 13.00 (local Italian time) on 31/07/2017, concludes validly with the printing of the receipt of the application for admission to the competition.

With the printing of the "application for admission test", upon completion of the on-line procedure, the candidate can therefore consider the application for participation in the competition validly transmitted.

The candidate will not be required to forward the receipt of the application in any other way. By submitting the application electronically:

- assumes responsibility, pursuant to art. 46 and 47 of Presidential Decree 445/2000, for the declarations made and the files attached to the online application, in full knowledge of criminal sanctions resulting from false attestations and / or false declarations;
- consents to the processing of personal data as per Art. 19 of the notice of admission.

**N.B. Applicants are invited to submit their application for participation in the competition in good time with respect to the date (and time) of the deadline for submitting the application to avoid various issues that could compromise the successful outcome of the application procedure.**

As a result of the overload due to the high number of users finalising the online process, near the expiration date, a physiological slowdown in the system might occur.

In no event shall the return of the entry fee be consented.

It is possible to register for more than one competition; In that case, after completing the applications, the candidate will be able to print a bill of payment for each contest he/she intends to book and must proceed with the payment.

If the candidate foresees being awarded a degree by October 31, 2017, he / she must explicitly indicate it in the application by filling in the section on access rights with the inclusion of the phrase "titolo in ipotesi" (degree expected). In that case, he or she will be admitted to the competition conditionally.

To be constantly updated on news regarding this announcement, you can subscribe to the RSS FEED associated with the web page of the selection procedure, by simply clicking on the icon labelled "Sottoscrivi Rss" on the page of the announcement on Unisalento portal and adding it to your own Rss reader.

#### **Art. 4 - Documents to be submitted**

Together with the application for participation in the selection, completed electronically, the applicant should attach the files containing:

1. a curriculum vitae containing, among other things, the reference for the email account for all subsequent official communications related to the selection process;
2. documentation certifying that they meet the qualifications / experience / activities indicated by the individual details of each course attached to the notice of selection, which the candidate possesses and wants to be evaluated by the selection committee;
3. information about previous study courses (with the relative exams and marks for the three-year degree and specialist / Masters);
4. the research project, if required by the PhD Programme for which they are applying;
5. a valid identity document.

**The online application is to be considered, for all legal purposes, as self-certification of personal data, of the declared qualifications and the statements made and the attached research project.**

The candidate, therefore, with the presentation of the online application takes responsibility, in accordance with articles 46 and 47 of Presidential Decree 445/00 of the statements made, and is aware of the penalties in the event of false statements.

After the online application process for admission to the programme has been closed, any missing documents may be submitted according to the terms of the public notice, sent via email at PEC University of Salento: [amministrazione.centrale@cert-unile.it](mailto:amministrazione.centrale@cert-unile.it) with the masters and doctoral office in copy [master.dottorati@unisalento.it](mailto:master.dottorati@unisalento.it)

#### **Art. 5 – Procedures for supplementation / rectification of demand**

The application for participation, to be submitted according to the above-described online procedure, can not be modified / supplemented using the same methods as its submission.

N.B. : Therefore, candidates are invited to carry out a thorough check of the attached documentation before completing the application.

Supplementations / modifications to the submitted documentation may only be allowed within the deadline for submitting the application (13.00 on 31/07/2017) using the appropriate forms attached to this notice (*Allegato 2* for the supplementation and *Allegato 3* for rectification).

The attached form, together with any attached documents that modify or supplement the submitted application online, will be considered only where they contain the exact indication of the document that they supplement or replace.

The form and its attachments must be sent by mail of the candidate using their e-mail address and enclosing a valid identity document to admin@central.org.

The subject of the mail should be as follows: "Supplementation (or rectification as appropriate) application submitted by \_\_\_\_\_ Doctorate in "..... ..".

### **Article 6 - Candidates with a qualification conferred by a foreign university**

Those who are in possession of a degree obtained from a foreign university which has not yet been declared as equivalent to an Italian degree on the basis of international agreements, must accompany the application form with the following documents:

- Certificate of the foreign qualification, together with a translation into Italian or English to be included in the "altri titoli" of the online application qualifications; the certificate must include explicit indication of the exams taken and grades obtained .

The Committee appointed for admission to the PhD programme will, on the basis of the documentation attached by the candidate, ascertain the eligibility of the foreign qualification for admission to the programme, *"in accordance with current legislation in Italy and in the country where it was awarded the qualification itself and of international treaties or agreements concerning the recognition of qualifications for further education"*.

In case of admission, the doctoral candidates in possession of such foreign qualifications must submit, within sixty (60) days from the date of registration, the following documentation:

- qualifications and certificates translated and legalized by the competent Italian diplomatic or consular representation abroad;
- declaration of value of foreign qualification issued by the competent diplomatic or consular representatives abroad.

### **Article 7 – Responsibility**

The university administration does not accept any liability in the event of loss of communications due to: incorrect information on the residence or the address of the candidate; candidate's failure or delay in notifying a change of address; technical problems attributable to the e-mail address indicated by the candidate.

Disabled applicants, recognized under the law n. 104 of 5 February 1992, must explicitly request in their application form, in relation to their disability, the required support, as well as indicate the possible need for additional time for completion of the tests.

### **Article 8 - Exclusion**

The following applications will automatically be excluded:

- a) applications made and / or received in a manner or timing not in accordance with that specified in the previous article 3 of this notice;
- b) applications from candidates who do not possess the specific qualifications indicated in the detailed information in the appendix to the notice of the selection procedure or who do not obtain them by the deadline of 31st October 2017;
- c) applications without a research project, which must be attached when submitting the application form within the deadline specified in art. 3, this refers exclusively to those doctoral

programmes that need, as specified the detailed information attached to the public notice, the assessment of the project itself as part of the evaluation process;

d) missing the curriculum vitae, which must be attached electronically when submitting the application form;

e) missing copy of a valid identity document, which must be attached electronically when submitting the application form.

Candidates excluded from the selection process will be notified individually by registered mail with acknowledgment of receipt or by electronic means at the email address provided on the curriculum vitae attached to the application form. Candidates eligible for selection are admitted provisionally. The University Administration reserves the right to exclude from the selection procedure any candidate who fails to produce the required documents at any time prior to the approval of the classification list.. If the reasons for exclusion under this Article are determined after the completion of the procedure, the Rector will issue a decree establishing the forfeiture of any right arising from the participation in the competition announcement.

## **Article 9 - Procedures for admission**

The selective assessment procedure of candidates will be carried out according to the timetable which will be published on the University website for each of the competitions (see attachments A-M), at the following link "Bandi e Concorsi/Concorsi/Ricerca/Bandi per Dottorati di Ricerca".

If impediments of any kind do not permit the respect of the examination schedule as indicated in the previous paragraph, the Administration will publish a notice with all the necessary changes, within three days prior to the date set for the first test.

This notice will be published exclusively on the website of the Università del Salento at [www.unisalento.it](http://www.unisalento.it) in the "News" section and the dedicated section "Dottorati di Ricerca / Bandi per Dottorati di Ricerca".

Both will be considered as notification to participants.

The evaluation will be carried out by a Board of Examiners that will be appointed by the Rector and composed of three members that will be chosen among professors and researchers in the doctoral area of interest; to such members it will be possible to add no more than two experts, also chosen from foreign institutions and public as well as private research institutions.

Pursuant to Art. 16 of the Code of Ethics "*Obligations of effectiveness in comparative evaluations*", as also stated in DR. 1323 (19/11/2012) from our University:

*"... 1. In all comparative evaluations for the award of scholarships, doctoral, post-doctoral or research grants or specialization contracts as well as in competitions for research positions and in all the procedures of recruitment, transfer or recruitment of professors and in the conferment of teaching courses to any committee members belonging to the University staff regardless of their role, they must state that they have read Chapter II of the Code, indicate and justify any infringement of such rules.*

*2. All the teaching staff is committed to ensure that the scientific and professional collaborations between themselves and their employees are not based on commonality of personal interests that give rise to the suspicion that any comparative assessments of the candidates are not carried out on the basis of objective findings, but by virtue of personal acquaintance with the Commissioner ... "*

The procedures for admission to the course and the corresponding scores are indicated in the summaries of PhD programmes (App. A to M of this notice).

The exams will be held to determine not only the knowledge acquired with reference to the research areas of the PhD programme, but also the scientific maturity, flexibility, resourcefulness to face possibly new areas of research.

The selection is carried out, according to art. 13, paragraph 3, of the University Regulations on PhD studies, by:

- a) the assessment of qualifications (**curriculum, university training course, professional experience and research**);
- b) the assessment of a written test or a research project, depending on the provisions of the individual details accompanying the courses;
- c) an interview aimed at verifying the candidate's knowledge and aptitude in research on areas of the doctorate.

**Candidates are admitted to the interview if they obtain a score of at least 30/100 in the evaluation of the written exam or research project of letter. b) of the preceding paragraph.**

The communication of the results of the evaluation of the first test (written or research project testing) will be as specified in the doctoral detail, attached to this notice, which forms an integral part (Appendices A to M).

In the event that a candidate has submitted an application for a place with specific questions, as well as for a general places, the interview will be on the general issues as well as the specific theme and will therefore be carried out separately but in the same place and date.

The first two tests (assessment of the research project or written test and assessment of qualifications) and its score will be common to both types of places (general and specific themes).

The third test (interview) will be carried out separately, at the same meeting, for the post of a general theme and for that for a specific theme specified by the applicant, according to the procedures described in the preceding paragraph and will give rise to distinct and separate scores.

If permitted by the PhD programme details, attached to this announcement, there is the possibility, only for applicants residing abroad, to carry out, on request, the interview via a video call using "Skype".

In this case, the candidate can make this request also in writing with an email sent to the address [amministrazione.centrale@cert-unile.it](mailto:amministrazione.centrale@cert-unile.it) up to ten days before the date of finalization of the interview, indicating simultaneously a valid Skype account and a copy of an identity document enabling the identification of the video call session.

The "Skype" interview will be held on the same day fixed for the Doctorate interview.

At the end of the examinations, the Commission will draw up a separate list for each type of place (general places on the one hand, and places bound to a specific research question on the other) summing for each type the score received by the candidates in the three different tests (research project or written exam, qualifications and interview).

The selection is considered passed if the applicant achieves, as an outcome of the three tests prescribed for each type of post, an overall score of at least 65/100.

Candidates who have not obtained a grade of at least 65/100 in the ranking for the posts of a general nature shall not be placed in the rankings for places for specific research questions.



Candidates who have opted to compete for both general and for a place with a specific research question with a grant and have passed the tests will be placed, subject to the conditions referred to in the previous paragraph, in the two separate rankings with relative scores.

In the event that the same candidate is the winner, at the same time, of a general place with grant and a place with a grant for a specific research question, the Administration will proceed to give him/her the place with the specific research question.

The winner of a place for a general theme who is enrolled on the programme will be required to accept the place on a specific question with a grant, if those before them refuse the post. Grants for specific questions will not be awarded if there are no winners for the specific themes.

The general places, with or without a grant, and places with a grant on a specific research question will be awarded with Rector's decree to applicants who are at the top their rankings up to the number of places available for each programme, based on the principles and according to the procedures described before.

For the Doctoral Course in "Law of private, public and common goods" one place is reserved for someone who is a graduate of a foreign university.

If candidates have the same score, the youngest applicant has precedence in accordance with art. 2, paragraph 9, of Law no. 191/98.

Where a grant must also be attributed, however, the following criterion is applied art. 7, fourth paragraph, of D.M. n. 224/99, namely the assessment of the economic situation.

In case of a tie, therefore, the scholarship will be awarded to the winner in possession of lower ISEE.

The list will be approved by the Rector by decree and published at [www.unisalento.it](http://www.unisalento.it) in the section on Research Doctorates of links "Tenders and contests" (Bandi e Concorsi), as well as the online section of official registers, with parties concerned being notified in this way.

This Administration will not send personal messages to interested parties considering the publication of the rankings in the forms and in the manner described above.

## **Article 10 - Innovative PhDs**

The number of posts and grants issued by the aforesaid measure may be subject to a subsequent extension due to the participation of the university in competitive bids or public notices issued by public or private bodies (e.g. a public notice issued by a decree Director MIUR 5/06/2017, no. 1377 on "Innovative and Industrial Characteristic Research PhDs" aimed at promoting doctoral training initiatives characterized by strong industrial interest and involvement of companies through the funding of PhD programmes in the National Operational Programme for Research and Innovation (PON RI) 2014-2020 - Priority Axis "Capital Investments in Human Capital" - Action I.1 that provides for the possibility, for the academic year. 2017/2018 – 33<sup>rd</sup> Cycle covered by this call ) by the Sanpalo Onlus Foundation for "PhDs and / or Research Projects on Humanities" proposed by the Humanities and Social Sciences PhD Programme for the financing of some grants of the amount of € 70,000 each, to be awarded, in the case of funding, to candidates who meet the requirements of the call for proposals issued by the aforementioned Foundation).

The procedures for granting the relevant scholarships will be effected on the basis of the rules contained in the calls, using the qualification rankings for the admission to the 33rd cycle of the PhD programmes listed in this call.

### **Article 11 – Course enrollment**

All candidates admitted to the PhD Course are required to do so, or to face exclusion, or enrol online **within 15 days of the date of publication of the rankings** on the institutional website of the university: [www.unisalento.it](http://www.unisalento.it) in the section dedicated to the calls for PhD in the link Bands and Competitions and in the Online Record, as detailed in a specific document that will be published at the same time as the decree approving the acts of the competition.

To qualify for the course, all winners (including scholarship winners) must, within the 15-day period, pay a regional tax on the right to study at the time of the Enrolment or re-enrolment after the first year of the course.

Winners who do not enrol within the terms indicated above will be considered to have renounced their places.

Administration at any time of the procedure and even after the start of the PhD programme, may carry out sample checks and inspections, ex art. 71 of Presidential Decree no. 445 of December 28, 2000, on the information and statements produced by the candidates, on the validity of the documents attached to the application form online and also to request the original of the above-mentioned documents.

For this reason, the University of Salento may at any time, by reason of a rational decision, dispose of candidates for selection due to the failure to meet the requirements of the call.

### **ART . 12 – Renunciations and Replacements**

In the event of resignation by the winner of a place (with or without grant) the place that has become available will be assigned by the Director of the Graduate School according to the order of the lists approved by Rector's decree.

In such a case the replacement winner will have a period of five days from individual notification to proceed with the acceptance of his/her place.

Where the forfeiture or renunciation to attend the programme of study occurs at a date after the beginning of the first year of the programme, but no later than 31st December of the same year, the scrolling of the rankings is possible only after a favourable opinion of the Academic Board.

### **Art. 13 - Exemption from the contribution for access and attendance of the Course**

Those awarded grants from ministerial funds or university resources are exempted from course fees, in accordance with the provisions of Art. 11, paragraph 13 of the University Regulations on Doctoral Programmes.

The Manifesto of University Studies, academic year 2017/2018, also exempted from paying the registration fee for:

- 1) PhD students without a scholarship in accordance with the provisions of the 2017 Stability Law;
- 2) scholarship holders of the 33rd Cycle who have been awarded grants in the context of a project financed by another public or private body, in order to safeguard the principle of equal treatment and to avoid inequitable treatment of those awarded grants by external bodies.

The amount of university contribution for the academic years 2017/2018 and 2018/2019 will be determined in the Manifests of Studies of subsequent years.

#### **Art . 14 - Regional tax for the right to study**

All students enrolled in the programme of study will have to annually pay the amount of the regional tax for the right to study in accordance with the amounts set annually by Apulia's regional agency ADISU pursuant to art . 11 of Regional Law 45/2012.

The amounts to be paid will vary on account of the ISEE values in the student's possession at the time of registration / enrolment:

Regional right-to-study tax	ISEEU values
€ 120,00	Students with ISEEU equal or inferior to € 23.000,00
€ 140,00	Students with ISEEU between € 23.001,00 and € 46.000,00
€ 160,00	Students with ISEEU equal or superior to € 46.000,00

In case of failure to indicate the ISEE value, the student will be liable to the highest level of regional tax (€ 160,00).

The amount of the regional tax for the right to study and the values for the ISEE bands may be subject to change according to regional regulations.

#### **Article 15- Exemption for PhD students with disabilities**

PhD students with disabilities equal to or exceeding 66% are exempt from the fee.

PhD students with disabilities between 31% and 65% are partially exempt from the fee.

#### **Article 16 – Conferment of Qualification**

The title of Ph.D. is awarded according to the procedure indicated in Art. 15 of the current Regulations of Doctoral Programmes issued by Rector's Decree no. 765 of July 1, 2013.

The final examination for obtaining the title is governed by the procedural rules of the guidelines approved by Rector's Decree. n. 105, on 21/02/2017.

#### **Article 17 – Final Thesis**

The doctoral thesis must be digital in order to allow its legal deposit at the National Libraries of Rome and Florence and at the institutional open-access archive of the University. The issue of the PhD certificate is subject to the deposit of the final thesis into the open access archive of the Università del Salento which will ensure its conservation and availability to the public and will deposit it at the National Libraries of Rome and Florence, in accordance with the law.

## **Article 18 – Accessibility of doctoral theses**

Accessibility to doctoral thesis in the archive of the University may be subject to restrictions, for the following reasons:

- a) parts of the thesis have already been submitted to a publisher or are awaiting publication;
- b) the thesis contains sensitive content data (art. 4 of decree n. 196, June 30, 2003)
- c) the thesis is financed by external entities that have rights on it and on its publication;
- d) parts of the thesis have been discussed at a date that is earlier than the discussion and thus subject to patent protection;

In the cases referred to in letter b), the thesis will only be made available if it is possible to make data anonymous. As for the other cases, there could be a 12-month suspension of free access, but only after the Teaching Body has expressed its approval and following a grounded request of the student countersigned by his/her tutor. The suspension of access may be analogously extended for a further 6 months. Any request for a longer period of suspension (in any case of no longer than three years) will be evaluated by the Rector.

At the end of the suspension period the dissertation will be made accessible.

## **Article 19 – Reference Regulations**

Those matters which are not covered by this announcement are subject to the rules laid down in the University Regulations for the establishment and organization of Doctoral Programme (DR. 1296, 07.11.2012). Provisions in art. 2, paragraph 1, of Law no. 476/84 as well as recently amended by Law no. 240/2010 also apply to government employees enrolled on a Doctoral Programme.

## **Article 20 - Privacy policy**

Art. 13 of Legislative Decree No. 196 (30 June 2003) establishes that the personal data provided by the candidates to the University Administration at the time of participation will be used exclusively for institutional purposes and for the completion of any inherent procedures made by the people in charge of the procedure, even by the Examining Board (the Università del Salento, Ufficio Dottorati e Borse Post-Laurea, Piazza San Vito, 73010 Lequile), even with the use of computerized procedures, in the manner and within the limits required for the above purposes, even in the event of any communication to third parties. Providing such information is necessary to assess the applicants' eligibility and qualifications and its absence may preclude such an assessment.

Candidates are entitled to the rights under Art. 7 of the Legislative Decree no. n. 196/03, in particular, the right to access their personal information, to request correction, updating and cancellation if incomplete, incorrect or collected in violation of the law, and to oppose their processing for legitimate reasons by directing requests to the Rector of the University of Salento, Viale Gallipoli, 49 - 73100 Lecce.

## **Article 21 – Availability and Information**

The *Ufficio Dottorati* at the *Università del Salento* is responsible for any procedural aspect related to this announcement. The person in charge of the administrative procedure and data processing is indicated in the attached sheets (A – M).

Applicants can also contact the Ufficio Dottorati at the following telephone numbers 0832/299200-9228-9232-9233-9234-9238 - 9041 - Fax 0832 / 299201-0832 / 299235; e-mail addresses: [master.dottorati@unisalento.it](mailto:master.dottorati@unisalento.it); [andrea.cuna@unisalento.it](mailto:andrea.cuna@unisalento.it); [anna.micolano@unisalento.it](mailto:anna.micolano@unisalento.it); [roberta.buttazzo@unisalento.it](mailto:roberta.buttazzo@unisalento.it); [andrea.pasquino@unisalento.it](mailto:andrea.pasquino@unisalento.it); [gianni.scognamillo@unisalento.it](mailto:gianni.scognamillo@unisalento.it)

## **Article 22 - Final Provisions**

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Lecce,

The Rector  
(Prof. Vincenzo ZARA)